

Municipality of Casselman

Parks and Recreation Master Plan

BACKGROUND REVIEW SUMMARY

December 2023





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Prepared by:
thinc design
in association with:

Mehak, Kelly & Associates

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December 2023



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1.0 Project Overview



The Parks and Recreation Master Plan will guide Council and staff in managing parks and recreation programs, events, infrastructure, services, and investment over the next 15 years. The Plan will state a clear Vision and Guiding Principles for parks and recreation in Casselman that aligns with existing recent policy and reflects the community's vibrancy and shared goals. The Municipality has retained a multi-firm consulting team led by Toronto-based thinc design to lead the project.

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2.0 Data and Document Review



The following relevant plans and studies were reviewed to provide contextual information for the Master Plan:

- United Counties of Prescott-Russell (UCPR) Official Plan (2018)
- UCPR Growth Forecast and Land Needs Analysis (2012)
- Municipality of Casselman Official Plan (2008)
- Asset Management Plan (2021)
- Development Charges Background Study (2021)
- Community Improvement Plan (2022)
- Accessibility Plan (2023)



United Counties of Prescott-Russell (UCPR) Official Plan (2018)

- The United Counties of Prescott and Russell (UCPR) is the easternmost county in Ontario, covering in excess of 2,000 square kilometres.
- The UCPR are comprised of the eight municipalities of:
 - The City of Clarence-Rockland;
 - The Town of Hawkesbury;
 - The Municipality of Casselman;
 - The Township of East Hawkesbury;
 - The Nation Municipality; and
 - The Township of Russell.
- The goal of the Official Plan is to provide guidance and direction to growth and development, redevelopment and/or conservation activities in the United Counties until the year 2035.
- Based on the Official Plan, local municipalities are encouraged to identify and support the development of a core area in each community. These areas may include but is not limited to community facilities such as community centres, libraries, town halls, day care centres, or recreational facilities such as arenas and public swimming pools.
- The County supports the development of community hubs throughout the County as a means of optimizing the use of public service facilities, providing access to social, recreational, and cultural services, and integrating service delivery.

UCPR Growth Forecast and Land Needs Analysis (2012)

- The primary purpose of the UCPR Growth Forecast and Land Needs Analysis is to determine the County's long term growth outlook and determine the appropriateness of the current settlement area boundaries to accommodate anticipated population and employment growth.
- Over the past 25 years, population growth in Canada has become increasingly concentrated in only a few major urban areas, with population in most other communities growing more slowly or declining.
- The City of Ottawa-Gatineau is the closest metropolitan region with forecasted growth to the Counties. Thus, one of the most important considerations with respect to the growth forecast is the economic and urban structural relationship between the County and the broader regional economy centred on the City of Ottawa-Gatineau.
- On a county-wide basis, population is forecast to grow to a total of 116,800 by 2036, representing fairly modest growth.
- Employment is forecast to remain relatively stable, growing by roughly 3,800 jobs (13%) over the 2036 horizon.
 - The modest level of employment growth is largely a result of the aging of the population and continued out-migration from the County.
- For the western portion of the County, including Casselman, 85% of the housing unit growth forecast is allocated to the Urban and Community Policy Areas.

Municipality of Casselman Official Plan (2008)

- The goal of the Official Plan is to provide for the effective and efficient management of land use and resources within a sound corporate fiscal framework that balances the rights of the individual and the needs of the community with the need to conserve and protect the environment.
- Objectives of the Official Plan include but are not limited to:
 - To recognize that a unique and enjoyable community and places are created through community improvements, quality design, less obtrusive signage, pedestrian-friendly environments and accessibility;
 - To recognize that the Community Core Area (i.e., Principale Street) is a very important part of the community and would benefit from a variety of planning and design activities that improve its role as a key community node;
 - To provide an overall planning framework within which public and private development can take place, including the designation of land use areas, the road system, and the development of community services and facilities;
 - To support social services to meet the needs of a diverse population;
 - To recognize that amenities and design are valued as being integral to development; and
 - To provide a linear park system that implements open space linkages between existing and future passive and active parkland and new neighbourhood areas within the Municipality and future regional linkages.
- At the time of the preparation of the Official Plan, the average age of Casselman was

39.2 years, Casselman had a fairly high proportion of youth aged 19 and younger, and had a household size of 2.57 persons per dwelling, which was a decline from previous years.

- The Official Plan outlines a Park and Open Space Policy Area with the goal to ensure an adequate supply of lands for recreational and leisure activities for residents of the municipality and to enhance opportunities for tourism.
 - The objectives are to provide a diversity of recreation and leisure opportunities, to conserve and enhance natural environmental amenities along the waterfront and on interior lands within the Municipality, and to introduce a linear open space concept to be integrated into the design and development of future residential areas.

Asset Management Plan (2021)

- The Municipality of Casselman's 2021 Asset Management Plan provides the Municipality with a tool to assist in capital financing decisions with the purpose to build on existing practices by identifying how best to manage municipal infrastructure over the planning period to 2060.
- The weighted remaining useful life of the municipality's assets, including buildings and the storm and sewer systems, is approximately 17 years.
- Overall, the municipality's assets are determined to be in Good condition with assets ranging from Fair to Very Good ratings.
- The Municipality of Casselman has made some effort in recent years to address the infrastructure gap and improve the condition of assets including an annual capital budgeting process, capital replacement reserves, and grant money received from upper level government.



Development Charges Background Study (2021)

- The development charges (DCs) background study was designed to set out sufficient background on the legislation and policies underlying proposed development charges by-laws.
- Development charges provide for the recovery of growth-related capital expenditures from new development.
- It was recommended that the Municipality impose a uniform municipal development charge calculation for water and wastewater services, applicable to development within the municipal urban service area.

- An Addendum to the Development Charges Update Study focused on capital projects included in the calculation of DCs for roads and related services as well as parks and recreation services. Specifically, Council determined that the J.R. Brisson Complex Expansion be removed from the infrastructure costs included in the calculation of DCs for parks and recreation services.
- The Municipality adopted its Development Charges By-law 2021-057. Per Policy 14(1), the development charges will be adjusted annually. Table 2-1 shows the current charges for parks and recreation services as of October 2023.

Table 2-1: Development Charges for Parks and Recreation Services

Residential				Non-Residential
Single and Semi-Detached Dwelling	Other Multiples	Apartments: 2+ Bedrooms	Apartments: Bachelor and 1-Bedroom	(per sq. ft. of Gross Floor Area)
\$4,315	\$3,108	\$2,595	\$1,952	\$0.18

Source: Municipality of Casselman website (October 31, 2023)

Community Improvement Plan (2022)

- The Community Improvement Plan (CIP) was created to facilitate investment and job growth in the Economic sector and is specifically an Economic Enterprise Area CIP.
- A CIP is a planning tool that establishes a framework for achieving community improvements to rehabilitate and revitalize project areas and can include incentives to stimulate or encourage private and public sector investments and set out design guidelines for public and private sector improvements.
- The purpose of this Economic Enterprise Area CIP is to help the Municipality overcome barriers that prevent continued investment in Casselman’s Economic Enterprise Areas.
- Casselman’s Community Improvement Plan includes all lands within the Municipality that are designated Economic Enterprise Area in the Municipality of Casselman Official Plan.

Accessibility Plan (2023)

- The Municipality of Casselman declared its commitment to work with its citizens on an ongoing basis to eliminate existing barriers for people living with disabilities and to prevent new barriers from being created by:
 - Adopting an annual budget that aims to improve the accessibility to services;
 - Improving accessibility to buildings, facilities, and services for people with functional limitations;
 - Ensuring equitable access to employment within the municipality;

- Ensuring quality services for all members of the community living with a disability; and
- Incorporating accessibility standards and criteria into the process of acquiring products and services for the municipality.
- Strategies and actions planned with regard to customer service include:
 - Continue to guarantee the accessibility of services to our residents and visitors by complying with AODA standards;
 - Continue to renovate facilities or construct new buildings, striving to improve and incorporate accessibility features for residents;
 - Continue the evaluation and review of parks and recreation facilities in conjunction with the development of a master plan to increase participation in recreation programs for people with special needs; and
 - Update the policy on accessibility standards for customer services set out in Part IV.2 of Ontario Regulation 191/11.
- Strategies and actions planned with regard to information and communications include:
 - Increase promotion of municipal accessibility initiatives on social media;
 - Continue to ensure that the municipality’s website and web applications are AODA compliant; and
 - Ensure that the reception process meets the needs of people with disabilities.
- Strategies and actions planned with regard to employment in Casselman include:
 - Continue to ensure that the municipality’s employment policies and practices are inclusive of people with disabilities;
 - Expand human resources policies relating to the provision of

accommodations on the basis of disability and accessible employment, setting out the municipality's commitment to the prevention and elimination of barriers for people with disabilities, as well as the establishment of procedures by which people with disabilities can request accommodations;

- Maintain a return-to-work process.
- Strategies and actions planned with regard to purchases include:
 - Continue to ensure that accessibility criteria are essential requirements of the procurement process when acquiring or purchasing goods, services and/or facilities;
 - Continue to work with suppliers and community partners to meet or exceed accessibility requirements; and
 - Update the purchasing policy.
- Strategies and actions planned with regard to design of public spaces include:
 - Continue to maintain accessible elements in public spaces through regularly scheduled monitoring and preventive maintenance of accessible elements;
 - Continue to respond to temporary disruptions when accessible elements in public spaces are not in working order, by informing the public and prioritising corrective measures;
 - Ensure that restoration and new infrastructure construction projects include provisions for accessibility; and
 - Provide a completely accessible Town Hall.
- Continued review and update of the Municipality's Accessibility Plan will help define future funding requests during the term of the Parks and Recreation Master Plan.

3.0 Socio-Demographic Profile



This profile highlights current and projected populations, socio-demographic details, and population age distribution for the Municipality of Casselman, United Counties of Prescott and Russell, and Province of Ontario.



Current Population and Income

Table 3-1 illustrates population and income data for the Municipality of Casselman and the United Counties of Prescott and Russell from the 2021 Canadian Census. Casselman’s population is 3,970 people within a land area of 5.16 km², resulting in a high population density per square kilometre. The average income in Casselman (\$58,650) is slightly higher than the average salary in the Counties (\$54,750).

Language

Tables 3-2 and 3-3 illustrate residents’ language skills in Casselman and the United Counties of Prescott and Russell. A majority of Casselman’s residents (71.2%) are native French speakers. However, nearly the same proportion of residents (72.2%) has knowledge of both English and French; this is greater than in the Counties, where 65.9% of the population is bilingual. There are more English-only speakers in the Counties (24.3%) than Casselman (14.9%).

Table 3-1: Summary of Population and Income Data in the Municipality of Casselman and the United Counties of Prescott and Russell

	Municipality of Casselman	United Counties of Prescott and Russell
Population	3,970	95,639
Population density per square kilometre	770	47.7
Land area	5.16 km ²	2,004.27 km ²
Average total income in 2020 among recipients (\$)	\$58,650	\$54,750

Source: 2021 Canadian Census

Table 3-2: Mother Tongue of Residents in the Municipality of Casselman and the United Counties of Prescott and Russell

Mother Tongue	Municipality of Casselman		United Counties of Prescott and Russell	
	#	% of Total	#	% of Total
English	850	21.6%	32,205	34.0%
French	2,805	71.2%	54,665	57.7%
Non-official Languages	115	2.9%	3,585	3.8%
TOTAL	3,935	100.0%	94,690	100.0%

Source: 2021 Canadian Census

Table 3-3: Residents’ Knowledge of Official Languages in the Municipality of Casselman and the United Counties of Prescott and Russell

Language Knowledge	Municipality of Casselman		United Counties of Prescott and Russell	
	#	% of Total	#	% of Total
English and French	2,840	72.2%	62,365	65.9%
English only	585	14.9%	23,020	24.3%
French only	510	13.0%	9,155	9.7%
Neither English nor French	10	0.2%	150	0.2%
TOTAL	3,935	100.0%	94,690	100.0%

Source: 2021 Canadian Census

Current Age Distribution

Table 3-4 and Figure 3-1 illustrate the population age distribution for the Municipality of Casselman, the United Counties of Prescott and Russell, and Province of Ontario in 2021. According to these figures, the largest proportion of residents in the Municipality are young adults aged 20-49 years (57.4%), which is reflective of the proportion of young adults in the County (34.7%) and the Province (39.5%). Additionally, the Municipality of Casselman has a slightly lower percentage of residents aged 0 to 4 years (3.2%) than the County (5.3%) and the Province (4.8%).



Table 3-4: Population Age Distribution in Casselman, Prescott and Russell, and Ontario (2020)

Age Group	Municipality of Casselman		United Counties of Prescott and Russell		Province of Ontario	
	#	% of Total	#	% of Total	#	% of Total
0-4 years	195	4.9%	5,025	5.3%	683,515	4.8%
5-14 years	455	11.5%	11,110	11.6%	1,568,280	11.1%
15-19 years	205	5.2%	4,900	5.1%	801,455	5.7%
20-49 years	1,430	36.1%	33,190	34.7%	5,584,980	39.5%
50-64 years	850	21.5%	22,305	23.3%	2,948,005	20.9%
65-74 years	470	11.9%	11,710	12.2%	1,404,495	9.9%
75+ years	355	9.0%	7,425	7.8%	1,133,205	8.0%
TOTAL	3,960	100%	95,665	100%	14,123,935	100%

Source: 2021 Canadian Census

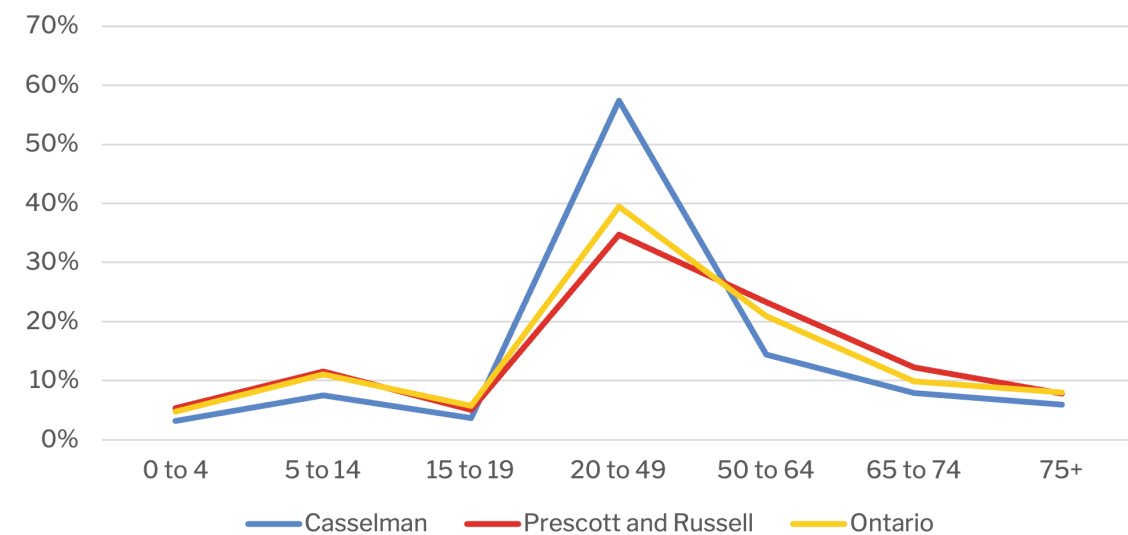


Figure 3-1: Population Age Distribution in Casselman, Prescott and Russell, and Ontario (Source: 2021 Canadian Census)

Current Household Breakdown

Table 3-5 illustrates the household breakdown for the Municipality of Casselman and the United Counties of Prescott and Russell. Casselman is currently home to 1,585 households, the largest proportion of which (31.5%) are couples without children followed by couples with children (26.5%). The distribution of household types within Casselman is proportionally similar to that of the United Counties of Prescott and Russell. Casselman has slightly greater one parent households (9.8%) than the Counties (7.8%).

Table 3-5: Household Types in the Municipality of Casselman and the United Counties of Prescott and Russell

Household Type	Municipality of Casselman		United Counties of Prescott and Russell	
	#	% of Total	#	% of Total
Couple Family Households with Children	420	26.5%	10,495	27.4%
Couple Family Households without Children	500	31.5%	12,460	32.5%
One Parent Family Households	155	9.8%	2,975	7.8%
Multigenerational Households	35	2.2%	890	2.3%
Multiple-Census-family Households	5	0.3%	210	0.5%
One-Census Family Households with Additional Persons	25	1.6%	1,025	2.7%
Two-or-more-person Non-Census-Family Households	45	2.8%	1,010	2.6%
One-Person Households	400	25.2%	9,275	24.2%
TOTAL	1,585	100.0%	38,340	100.0%

Source: 2021 Canadian Census



Projected Population

Table 3-6 illustrates the projected populations for the Municipality of Casselman and the United Counties of Prescott and Russell from 2026 until 2041 based on the UCPR Growth Management Strategy Update (2022). According to these figures, Casselman is projected to grow by 700 residents from 2021 to 2031 (17%), followed by an additional 720 residents to 2041 (15%). Subsequently, to the term of this 15-year Plan, the Municipality is projected to have a population of 5,286 residents in 2038.

Comparatively, the population of the Counties is also projected to increase by 14,531 residents by 2031 (15%), followed by an additional 9,960 residents by 2041 (9%). Subsequently, to the term of this 15-year Plan, the Counties are projected to have a population of 117,268 residents in 2038.

Table 3-6: Projected Populations of the Municipality of Casselman and United Counties of Prescott and Russell

Year	Municipality of Casselman	United Counties of Prescott and Russell
2026	4,390	104,830
2031	4,770	110,170
2036	5,150	115,360
2038	5,286	117,268
2041	5,490	120,130

Source: Growth Management Strategy Update for the Corporation of the United Counties of Prescott and Russell, 2022

Projected Age Distribution

Table 3-7 illustrates the projected population age distribution for the United Counties of Prescott and Russell from 2021 to 2041 from the Ontario Ministry of Finance Projections (2022). Based on these figures, the Counties are expected to see a total increase of 25,611 residents (26%) by 2041. With this increase, the age distribution remains similar, with the top three proportions of the population being adults aged 20 to 49 years, 50 to 64 years, and 65 to 74 years. It is anticipated that Casselman's future age distribution will mirror that of the Counties and remain consistent with the current age distribution, where 20-49 year olds and 50-64 year olds are the most represented.

Table 3-7: Projected Population Age Distribution in the United Counties of Prescott and Russell

Age Group	United Counties of Prescott and Russell in 2031		United Counties of Prescott and Russell in 2041	
	#	% of Total	#	% of Total
0-4 years	4,090	4.4%	5,327	4.3%
5-14 years	11,165	10.1%	12,183	9.8%
15-19 years	6,345	5.7%	5,888	4.7%
20-49 years	38,660	34.9%	39,218	31.6%
50-64 years	19,981	18.0%	21,973	17.7%
65-74 years	16,119	14.5%	13,695	11.0%
75+ years	13,699	12.4%	10,230	8.2%
TOTAL	110,869	100%	124,181	100%

Source: Ontario Population Projections Update, 2021-2046

MUNICIPALITÉ DE CASSELMAN
MUNICIPALITY



Au service de la communauté / Serving our Community



CLUB OPTIMISTE
de Casselman



C-C-S
BANQUE
ALIMENTAIRE



LE BON
SAMARITAIN



CLUB 60
(de la Bonne Entente)
CASSELMAN, ON



CADETS



Chevaliers
de Colomb

Comptoir Populaire



Deguire



Girl Guides
of Canada
Guides
du Canada



Bibliothèque Publique
CASSELMAN
Public Library

Corporation #22
Revitalisation
du centre-ville de Casselman downtown revitalization



CENTRE novas



ALACS FRANCOPHONE DE PRESCOTT-RUSSELL
téléphone : (613) 764-5700 1-866-772-9922
administration@centrenovas.ca | www.centrenovas.ca



4.0 Inventories of Recreation Facilities, Parks, and Programs



Casselman has the following amenities across its seven (7) municipal parks and four (4) indoor recreation facilities:

- 2 large halls
- 1 boardroom
- 2 canteens
- 1 gymnasium
- 2 rentable classrooms
- 1 ice pad
- 1 outdoor rink/pad
- 1 large ball diamond (lit)*
- 1 small ball diamond (lit)*
- 2 pickleball courts (lit) *¹
- 2 tennis courts (lit)*
- 2 beach volleyball courts*
- 3 basketball nets
- 4 shade structures
- 6 playgrounds
- 1 splash pad
- 1 boat launch
- 1 outdoor washroom, 3 seasonal portalets

Figure 4-1 shows the parks and recreation system in Casselman, including municipal parks and facilities as well as school sites. The locations of future parks and trails (pending subdivision approval, construction, etc.) are also shown. Each park/facility is then inventoried along with other related parks and recreation spaces including the three schools. This section concludes with an inventory sampling of recreation programs and events.

* Shared facility on Casselman Catholic High School site
¹ Estimated opening: May 2024



P1 Optimist Park

Francess St, between Martin St & Maria St

- Access points from two streets (Martin St and Maria St)
- Basketball court (newly upgraded with LED lights)
- Play structures



- LEGEND**
- Municipal Boundary
 - Open Space
 - Water Body
 - Railroad
 - Municipal Properties
 - Future Parks and Trails
 - Draft Subdivisions
- Municipal Parks**
- P1 Optimist Park
 - P2 Tchou-Tchou Park
 - P3 Nation Park
 - P4 Park for the Elderly
 - P5 Ottawa Hydro Park
 - P6 Academy Domain Park
 - P7 Richelieu Park and Splash Pad
- Facilities**
- F1 J.R. Brisson Complex
 - F2 Paul-Émile Lévesque Centre
 - F3 750 Principale
 - F4 Tourist Centre and Casselman Museum
- Schools and Shared Facilities**
- S1 Casselman Catholic High School
 - S2 Casselman Catholic Elementary School
 - S3 Lordship Academy Elementary and Secondary School

Figure 4-1: Parks and Recreation Facilities in Casselman



P2 Tchou-Tchou Park

198 Argile St

- Accessible play structures
- Seasonal portalet



P3 Nation Park

15 Rivière Nation N Rd

- Located on the South Nation River
- Adjacent to High Falls Conservation Area, owned by South Nation Conservation
- Gazebo
- Boat Launch
- Accessible washrooms





P6 Academy Domain Park

730 Des Pommiers St

- Large open green space with three access points/pathway connections from surrounding seats
- Picnic tables



P7 Richelieu Park and Splash Pad

46 Faucher Blvd

- Outdoor rink (winter)/pickleball courts (summer)
- Splash pad
- Play structures
- Shade structure
- 1/2 basketball court





F1 J.R. Brisson Complex

756 Brebeuf St

- Community hall (currently under renovation) with kitchen
- Ice pad
- Canteen
- Sports bar
- Office/storage used by Municipality, sports groups
- 2 lit tennis courts
- Close proximity to Casselman Catholic Elementary/Secondary School



F2 Paul-Émile Levésque Centre

758 Brebeuf St

- Large hall
- Canteen
- Small hall (boardroom)
- Offices/storage facilities used by Municipality, Club 60, Casselman Cadets





F3 750 Principale Street

750 Principale St

- Gymnasium
- Classrooms
- Municipal storage
- Tenant spaces (e.g., Employment Ontario, office of MPP Stéphane Sarrazin, Kawabunga Camps)



F4 Tourist Centre and Casselman Historic Museum

3 Station St

- Visitors' centre and historical museum established in 2011 and open seasonally from May to September
- Located inside historic Train Station
- 1 washroom





S1 Casselman Catholic High School

778 Brebeuf St

Municipally-Owned Shared Facilities:

- 2 beach volleyball courts
- 2 lit pickleball courts (anticipated opening: May 2024)
- 1 lit major ball diamond
- 1 lit minor ball diamond
- Shade structure
- Seasonal portalet

School-Owned Facilities:

- Gymnasium
- Multi-purpose (football, soccer) sports field
- Track



S2 Casselman Catholic Elementary School

133 & 215 Laurier St

- Gymnasium
- Casselman Public Library
- 4-hoop basketball nets
- Basketball court
- 4 mini soccer fields
- Backstop
- Play structures



S3 Lordship Academy Elementary and Secondary School

731 Des Pommiers St

- Gymnasium
- Track





Other Related Parks and Recreation Spaces

Doran Park

Brisson St

- Owned by South Nation Conservation
- Gazebo
- Greenspace along the river
- Small parking area (approx. 3 cars)



Casselman Public Library

764 Brebeuf St



Casselman Bowling Hall

715 Principale St

- 6-pin bowling lanes

Sample of Recreation Programs

Municipal-Led Programs

- Men's baseball league
- Women's baseball league
- Youth baseball league (Les Voltigeurs)
- Free skate
- Stick and Puck
- 4x4 Hockey
- Yoga
- Zumba
- Tennis (with Casselman Tennis Club)

Kawabunga Camps

- Dance Camp
- Multi-Sport Camp
- Boys Camp
- Girls Camp
- Cooking Camp
- Arts and Crafts Camp
- Nature Adventure Camp
- Educational Field Trips Camp

Ice-Based Programs

- Casselman Figure Skating Club
- Casselman Minor Hockey Association
- Casselman Vikings Junior B
- Eastern Ontario Cobras
- Eastern Ontario Wild
- Casselman Pirates AAA

- Girls Hockey Coyotes
- Women's Hockey
- Old Timers Hockey
- Ringette
- Ice Dogs Hockey

Other Recreation Programs

- Pickleball
- Ball Hockey
- Dodgeball
- Badminton
- Soccer
- Futsal (Indoor Soccer)
- Basketball
- Track & Field
- Royal Canadian Army Cadets Corp
- Dance Club
- 37e BaVerNaSu

Sample of Events

- Board Game Family Nights
- Picnic in the Parks
- Soap Bubbles
- Movies in the Parks
- Casselman Glow Ride
- Christmas Festival
- Community Hockey Tournament
- Community Baseball Tournament
- Dice Run

